



Canadian
Cancer
Society

**CAMP
GOODTIMES**



**2020 STAFF
OPPORTUNITIES HANDBOOK**

Applicants to Camp Goodtimes:

Camp Goodtimes provides children and youth affected by cancer and their families with an unforgettable summer camp experience in a medically supervised, safe and supportive environment. We've been friendship-building and memory-making in British Columbia since 1985 and work with nearly 500 campers each summer through our kids, family and youth camps.

We are proud to host Camp Goodtimes at two facilities throughout the summer. The first five weeks take place at the UBC Malcolm Knapp Research Forest's stunning Loon Lake Retreat Centre near Maple Ridge, BC and our last two weeks of programming take place at Camp Pringle on the shores of Shawnigan Lake on Vancouver Island.

We believe that time spent at camp allows kids to just be kids, away from their diagnosis. We are proud to provide programming that gives joy, confidence, support and hope for children with cancer and their families.

Canadian Cancer Society's mission

The Canadian Cancer Society is a national, community-based organization of volunteers whose mission is the eradication of cancer and the enhancement of the quality of life of people living with cancer.

In addition to following the Canadian Cancer Society's program standards, we are proud to work within the guidelines of the following organizations:



The Camp Goodtimes Team

Our staff and volunteer team is comprised of individuals that...

- Are positive role models and leaders for campers.
- Are self-motivated and demonstrate positive values.
- Are excited to work in an environment that is focused on helping children build connections and realize their full potential.
- Demonstrate enthusiasm for working in a team and are willing to support where needed.
- Are flexible and comfortable working in a demanding environment (24 hours a day, six days a week, living in close quarters with many other people).



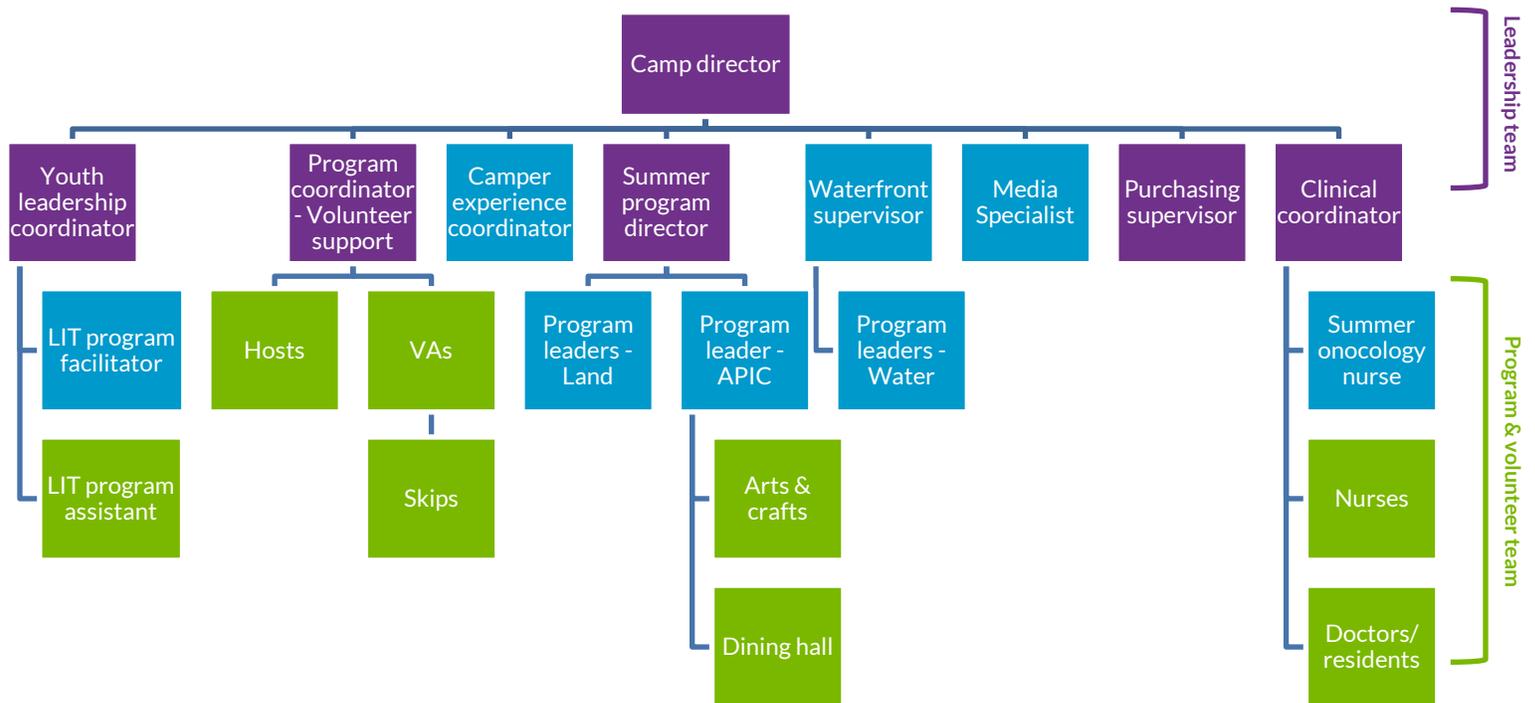
Canadian
Cancer
Society

**CAMP
GOODTIMES**





Camp Goodtimes summer organizational chart:



■ Available staff positions.

■ Available volunteer positions. Please check the [volunteer opportunities handbook](#) for more information.



Canadian
Cancer
Society

**CAMP
GOODTIMES**



Employment opportunities:

Leadership team opportunities:

All members of the leadership team report directly to the summer camp director. They work as a team to build a positive camp culture and ensure the safety and overall well-being of camp participants. The leadership team is responsible for the planning and delivery of volunteer training.

Camper experience coordinator (1 position)
Position dates: May 4 – August 28, 2020

The camper experience coordinator is responsible for camper care and skip and host development. They oversee the safety and well-being of every camper who comes to camp and provide assistance and support to skips and hosts in dealing with day-to-day camper situations. The camper experience coordinator communicates regularly with parents and guardians in a professional manner and coordinate responses to participants who require social-emotional and behavioural support.

Requirements: Standard First Aid, CPR-C, previous camp experience or equivalent experience working with youth in an educational/recreational setting, clear Criminal Record Check.

Preferred: Preference given to those who have studied in a child development, social work, counselling, or outdoor recreation field.

Waterfront supervisor (1 position)
Position dates: May 4 – August 28, 2020

The Waterfront supervisor is responsible for the oversight of all programming and safety at the waterfront. This includes management of the water-based program leaders, overseeing the annual set-up and clean of the waterfront facility, and overseeing the delivery of all waterfront programming.

Requirements: Current NL Award, Standard First Aid, CPR-C, clear Criminal Record Check. Experience working as a lifeguard in a leadership role.

Preferred: Preference given to those who have previous residential camping experience and a boating certification.

Media Specialist (1 position)
Position dates: May 8- 9 and June 1 – September 25, 2020

The Camp Goodtimes Media Specialist is on-site during all camp sessions to capture the magic moments of camp in pictures and on video. Photos and videos will be shared with participants and volunteers and used in Camp Goodtimes marketing.

Requirements: Experience working with programs such as Adobe InDesign, Illustrator and Photoshop. Experience with video editing, photography and videography. Clear Criminal Record Check.

Preferred: Previous camp experience.



Canadian
Cancer
Society

**CAMP
GOODTIMES**



Program team opportunities:

Program staff members are highly committed and flexible individuals who are responsible for instructing camp activities and supporting other staff and volunteers in delivering programs. They will also have other daily responsibilities such as helping with the supervision of campers, evening cabin support, evening programs, program logistics and the care and maintenance of camp program equipment. Program staff report directly to certain members of the leadership team.

Program Leader - Land (3 positions)

Position dates: May 9, June 12 - 14 and June 24 - August 1, 2020

Land program leaders provide support in all areas of camp to ensure we are providing intentional, creative, safe and fun programs at camp. They will take a lead role facilitating skill-based programs at camp as well as camp-wide programs and special events. Program Leaders must be comfortable facilitating programs as well as teaching facilitation skills to volunteers.

Requirements: Standard First Aid, CPR-C, extensive previous camp experience, clear Criminal Record Check.

Program Leader - Water (3 positions)

Position dates: May 9, June 12 - 14 and June 24 - August 1, 2020

Water program leaders are responsible for the safety and positive experience of all campers and staff on the waterfront and they ensure swimming and boating activities meet BCCA and CCS standards. The waterfront is one of the focal points of Camp Goodtimes and lifeguards are required to execute all water programming including swimming lessons, boating and special event programming at the dock.

Requirements: Standard First Aid, CPR-C, NL Award, WSI, clear Criminal Record Check.
Preferred: Lifesaving Instructor and other aquatic awards and previous camp experience.

Program Leader - APIC (1 position)

Position dates: May 9, June 12 - 14 and June 24 - August 1, 2020

The APIC (All Purpose In Camp) leader will be part of the land program team, take part in facilitating Arts and Craft based programs and support the operations of camp. They will lead the Dining Hall volunteer team to wash dishes, set up meals, organize water stations and general maintenance around camp. They are also responsible for training staff and volunteers on a fleet of golf carts.

Requirements: Standard First Aid, CPR-C, extensive previous camp experience, clear Criminal Record Check.



Canadian
Cancer
Society

**CAMP
GOODTIMES**



LIT Facilitator (1 position)

Position dates: May 9, June 12 - 14 and June 24 - July 25, 2020

The LIT facilitator will report to the Youth Leadership Coordinator and will deliver the leadership program for 16-18-year-old youth. This means supporting program, as participants develop communication skills, trust- and respect-building skills, time management skills and general leadership skills. The role also entails supervising participants when during down time and ensuring the physical and emotional safety of campers on site.

Requirements: Standard First Aid, CPR-C, extensive previous camp experience, clear Criminal Record Check.

How to Apply:

For more detailed job descriptions and application links please click the postings linked from this page

[CLICK HERE TO APPLY](#)

All applicants must submit a cover letter, resume and two references as part of their application.

The final deadline for all applications is **January 31, 2020 at 11:59 pm**. Applications received after this deadline will be considered for subsequent rounds of hiring if positions are still vacant. As part of the hiring process, candidates are required to participate in a phone, video or in-person interview.

Any questions regarding the application process can be directed to:

Danielle McVicar
Camp Director, Camp Goodtimes – Canadian Cancer Society
Email: Danielle.McVicar@cancer.ca Phone: 604.675.7102

We thank you for your application; however, only candidates selected for interview will be contacted.

In the spirit of leadership, personal development and professionalism during and after this hiring process, Camp Goodtimes will only communicate directly with applicants.



Canadian
Cancer
Society

**CAMP
GOODTIMES**

